



UNIVERSITETI I EVROPËS JUGLINDORE  
УНИВЕРЗИТЕТ НА ЈУГОИСТОЧНА ЕВРОПА  
SOUTH EAST EUROPEAN UNIVERSITY

## Study program **Public Governance and Administration (2020/2021)**

Faculty	Contemporary Social Sciences
Study Cycle	Third Cycle (PhD)
ECTS	180
Code	N-PhDPA180C
Title	Doctor of Sciences in Public Governance and Administration
Accreditation archive number [180]	03-2492/1
Accreditation archive number []	
Decision for starting of the program	
Accreditation date	20.08.2021

## Description of the program

This program is an advanced degree of improvement in scientific, research and professional areas and their own independent research activities, as well as in academic and professional career. In this process of study students will acquire the academic, intellectual and technical competencies and communication skills through various forms of preparing for research.

## Career

The study program will prepare scholars and professionals with contemporary knowledge and skills for teaching and research, and will also acquire managerial and strategic skills to work in public administration institutions. Candidates will acquire the necessary experience and skills in order to be prepared as experts in the field of Public Administration and European Integration.

## Learning outcomes

### Knowledge and understanding

- Shows a systematic understanding of the field of research and advanced knowledge of research methods and skills within the field according to the highest international standards.
- Has advanced knowledge of public administration theories, research and practice.

### Applying knowledge and understanding

- Shows ability to interpret, design, implement and adapt essential subject of research with scholarly integrity;

- Gives a contribution through original research that transcends the existing boundaries of knowledge, developing new knowledge, valued in national and international peer-reviewed publications.
- Recognizes the relationship between administrative processes and analytical activity for the purposes of policy.

### **Making judgement**

- Ability for critical analysis, evaluation and synthesis of new and complex ideas, keeping competencies assessment;
- Ability to independently initiate and participate in national and international research networks and events with scholarly integrity;
- Ability to independently initiate research and development projects that will generate new knowledge and skills for the development of a research field
- Planning and acting effectively in the management of public services organizations.

### **Communication skills**

- Communication with colleagues; the wider academic community and society as a whole within his/her area of expertise;
- Participate in public debates and media, using vocabulary appropriate to the professional level;
- Writes, proposes and manages research projects in the field of public administration.

### **Learning skills**

- Is expected to be capable of promoting academic and professional frameworks and technological, social or cultural development of a knowledge-based society.
- Can help in the training and development of individuals for political and administrative positions in the public sector.
- Ability to plan and organize the functioning of the public administration and institutions in accordance with modern democratic systems.

## **List of courses**

### **Semester 1**

- [DPA0101] [10.0 ECTS] **Research Methodology**
- [DPA0102] [10.0 ECTS] **Doctoral Dissertation Writing**
- [DPA0103] [10.0 ECTS] **Public Policy Analysis**

### **Semester 2**

- [DPA0104] [10.0 ECTS] **Review and Approval of the Doctoral Dissertation Plan**
- [10.0 ECTS] **Elective course**
- [10.0 ECTS] **Elective course**

### **Semester 3**

- [PHD-S3-S4-01] [40.0 ECTS] **Scientific Research Work**
- [PHD-S3-S4-02] [15.0 ECTS] **Publications I**
- [DPA0105] [5.0 ECTS] **Student Mobility**

### **Semester 4**

### **Semester 5**

- [PHD-S5-01] [10.0 ECTS] **Publications II**
- [DPA0106] [20.0 ECTS] **Presentation of Research Results**

### **Semester 6**

- [PA-PhD-THESIS] [30.0 ECTS] **Doctoral Dissertation**

# Description of courses

## Core courses

- **Research Methodology**

This course is designed for students who are preparing to carry out a doctoral thesis project. The main objective of the course is to offer students tools conceptualising their thesis regarding research issue and the creation of data collection methods and qualitative analysis. The course is focused on problems of the quantitative methods and techniques, such as statistical analysis, texts related to theory and testing hypotheses. Then, the meaning and topics of descriptive and causal inference are of a great importance, longitudinal comparative research and case study. Advanced information data collection will be offered for working with text. The goal is to analyze the quality of data and incorporate all theoretical and practical performances in the function of designing and writing of the thesis.

- **Doctoral Dissertation Writing**

This course is a complement to subject research methodology which trains students with advanced knowledge, and skills to prepare and complete the doctoral thesis. Students become familiar with methodological techniques of a real research situation, preparation of questionnaires, surveys with direct examples. Through topics as research and as an individual sample paper will familiarize students with scientific research work, organizational analysis in social science and the different approaches used by scientists when analyzing a social phenomena. Practical and theoretical settings in the beginning of the writing, the advantages of faster onset of parts, a clear definition of objectives and phenomena are topics that will encourage students. Consequently gathering, writing and storing data for ideas as design work, in a doctoral project.

- **Public Policy Analysis**

The course aims to enable students to define and illustrate the analysis of the policy and its role in the creation and transformation of policy-relevant information. There is no agreement on how precisely to define public policy. Students will have the opportunity to learn about this field and to critically analyze developments and events in the area of public policy. Public policy analysis is a discipline for problem solving that draws knowledge from social science methodologies and theories underlying social professions and policy philosophy.

- **Review and Approval of the Doctoral Dissertation Plan**

After the first semester, the student begins activities for the development of the plan on his doctoral dissertation. Activities include the definition of literature, defining hypothetical framework, the definition of the work methodology and determination of the individual plan as well as the first public presentation.

- **Scientific Research Work**

In the second year (semester 3 and 4) the candidate continues with research activity by approved individual plan. Mentor provides assessment on these activities in the form of a report to the Scientific-Teaching Council of the Faculty.

- **Publications I**

Publication of research activities under the table relevant to the media for publication. Publication activities and successes of the candidate checked before scientific audience according to the area and the relevance of the research.

- **Student Mobility**

During the fourth semester the student is obliged to visit and contribute to a relevant institution abroad for a period of at least one week. The aim of PhD students' mobility is to request candidates to present, exchange and discuss their research work with their colleagues from other countries for improving the quality of their dissertation. For the realization of mobility, the student brings evidence to the mentor.

- **Publications II**

Publication of research activities under the table relevant to the media for publication. Publication activities and successes of the candidate checked before scientific audience according to the area and the relevance of the research.

- **Presentation of Research Results**

At the end of the 5th semester, after the research activities under the individual plan, overall results of this phase of the paper and the research will be presented publicly by the candidate.

- **Doctoral Dissertation**

Continuing the work of doctoral dissertation. Submitted thesis (dissertation) is accepted by the Scientific-Teaching Council of the Faculty and then is submitted to committee members after which the procedure of public defence starts.

## **Elective courses**

- **Public Institutions and Management**

The course covers the concepts of public management and good governance, including the tradition of management in the field of public administration, evolution and contemporary character of public management. The course also covers elements such as performance management, arranging, privatization, and outsourcing and network management. Also, this course will cover theories of decision making, organizational processes, motivation and leadership, communication skills and their application in public institutions.

- **Politics and Governance in the European Union**

The course is designed to train students with advanced theoretical and empirical knowledge of the systems of governance in the EU and EU policies. The core of this course is to present how EU functions today, its policies and how does the system of governance in the EU function. By studying this course, students acquire the knowledge of how does the EU function politically and institutionally, who are the main actors of decision-making procedures through which EU rules and which are its main policies.

- **Comparative Politics**

The course helps students acquire knowledge from the field of institutions and political system by comparing similar institutions in other political systems. In general the aims of this subject can be highlighted as following: - Understanding the essence of the functioning of political systems in general, - Initiating critical thinking within the group, - Enabling the acquired knowledge to be used for giving argued assessments for the functioning of political systems in the respective countries, - Developing communicative skills of students, - Acquisition of relevant knowledge about the functioning of political systems - Training on the advantages and disadvantages of the political systems of different countries around the world, as well as the similarities and differences between different types of political systems and others.

- **Public Program Evaluation**

The purpose of this course is to familiarize students with techniques for analyzing the effectiveness of public sector organizations. Students will acquire skills in formulating evaluation questions, sample selection, planning and data collection, analysis of the results of evaluation, designing a budget for evaluation, reporting and communication of evaluation results to the various stakeholders, development of competencies ethical and policy issues associated with the evaluation.

- **Public Policy in Higher Education**

This course will provide meaningful analysis and understanding of higher education through the prism of public policy. Policy-making process in higher education significantly affects national and regional level. The course will focus on public policy, as they are generated, management and policy in higher education, institutional forms of action and cooperation and others. The course will offer theoretical and practical skills for students who are being prepared for careers in public policy administration, governmental and non-governmental sector and so on.